

# APPLICATION FOR EMPLOYMENT

Please print clearly in ink Date: \_\_\_\_\_

## 1. PERSONAL INFORMATION

Full Name: \_\_\_\_\_ Phone: \_\_\_\_\_  
Address: \_\_\_\_\_  
City / State / Zip: \_\_\_\_\_ Email: \_\_\_\_\_  
ID / NIK Number: \_\_\_\_\_ Eligible to Work? ☐ Yes ☐ No

## 2. POSITION & AVAILABILITY

Position Applied For: \_\_\_\_\_ Desired Pay: \_\_\_\_\_  
Employment Desired: ☐ Full-Time ☐ Part-Time ☐ Temporary / Seasonal Start Date: \_\_\_\_\_

## 3. EDUCATION & QUALIFICATIONS

| Education Level      | School / Institution Name & City | Degree / Major | Year Graduated |
|----------------------|----------------------------------|----------------|----------------|
| High School          |                                  |                |                |
| College / University |                                  |                |                |
| Other / Training     |                                  |                |                |

Special Skills / Certifications: \_\_\_\_\_

## 4. EMPLOYMENT HISTORY (MOST RECENT FIRST)

| Company Name & Phone | Position / Title | Dates (From - To) | Reason for Leaving |
|----------------------|------------------|-------------------|--------------------|
| 1.                   |                  |                   |                    |
| 2.                   |                  |                   |                    |
| 3.                   |                  |                   |                    |

## 5. PROFESSIONAL REFERENCES

| Full Name | Company & Title | Relationship | Phone Number |
|-----------|-----------------|--------------|--------------|
| 1.        |                 |              |              |
| 2.        |                 |              |              |

## 6. APPLICANT STATEMENT

I certify that all statements made in this application are true, complete, and correct. I understand that any false statements or omissions may result in disqualification or dismissal. I authorize the company to verify all information provided herein.

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_