

Delivery Receipt				
Name of supplying company				
Supplier's address				
Date		Dear		
<i>I hereby acknowledge receipt of the following in perfect condition and as per the set conditions of our supply contract from the firm of _____ (name of supplying company)</i>				
Description	Quantity Delivered	Weight	Order No	Additional order info
Invoice number			Date actually received	
Recipients' signature			Recipients' name	
			sampleforms.org	