



Dear [NAME],

Merry Christmas! The elves and I are very busy getting ready for Christmas, and I'm really excited that we'll be visiting your home in [HOMETOWN].

Have you been a good [BOY OR GIRL] this year? I've been making a list and checking it twice, and it says you you've been nice! I'm very proud of you. Santa Claus likes bringing toys to little children who are kind to others, listen to their parents and do their best in school. I'm happy to see your friend [NAME] is on the list, too!

Mrs. Claus has been baking Christmas cookies for all the elves so they have plenty of energy to build lots of toys. [YOUR MOM/DAD/ETC] told me that you want a [TOY] for Christmas, and I'm going to do my best to bring you that or something else that the elves made especially for you.

Rudolph and all the reindeer are very happy that we're going to be visiting you again soon. He said he'll try to be very quiet when we land the sleigh.

Have a very merry Christmas!

*Santa*

P.S. [ADD PERSONAL NOTE HERE].

