

## Cash Receipt

Date: \_\_\_\_\_

Receipt Num: XXXXXXXXXXXXXX

Amount Received From: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Amount: \_\_\_\_\_

Purpose of Payment: \_\_\_\_\_  
\_\_\_\_\_

Account	
Total Amount Due	
Amount Paid	
Balance Due	

Payment Made BY	
Cash	
<u>Cheque</u>	
Others	

Amount Received By: \_\_\_\_\_

\_\_\_\_\_  
Authorized Signatures

\_\_\_\_\_  
Authorized Signatures

**Business Name Here**

Business Address

City, State and Zip Code

Phone, Fax

Website: [www.websiteaddress.com](http://www.websiteaddress.com)