

# BON VOYAGE

<b>DESTINATION</b>	<b>DEPART</b>	<b>DAY</b>	<b>MONTH</b>	<b>DATE</b>	<b>TIME</b>	<b>AIRLINE &amp; FLIGHT No.</b>
		S M T W T F S			: : <input type="checkbox"/> AM <input type="checkbox"/> PM	<input type="checkbox"/> CAR TRIP
<b>TYPE OF TRIP</b>	<b>RETURN</b>	<b>DAY</b>	<b>MONTH</b>	<b>DATE</b>	<b>TIME</b>	<b>AIRLINE &amp; FLIGHT No.</b>
		S M T W T F S			: : <input type="checkbox"/> AM <input type="checkbox"/> PM	<input type="checkbox"/> CAR TRIP

<b>WAY IN ADVANCE</b>	Get vacation days approved at work	Review vaccination needs
	Research destination	Update will
	Plan itinerary	Check status of homeowner's insurance
	Make reservations	Arrange for child care
	Renew passport and/or driver's license	Purchase travel accessories
	Obtain visas	Buy lots of new clothes
	Arrange for medical checkup Arrange for dental checkup	
<b>2 WEEKS BEFORE</b>	Arrange for pet care	Arrange for haircut and/or color
	Arrange for garden care	Fill prescriptions
	Arrange for house care	Break in new shoes
<b>1 WEEK BEFORE</b>	Have car serviced (for road trips)	
	Stop mail or arrange for pickup	Alert credit cards of travel plans
	Do dry cleaning	Do laundry
	Stop newspaper & other delivery services	Photocopy documents, ID, & credit cards
	Practice packing	Get travelers checks and/or foreign currency
	Inform neighbors	Make a packing list
	Orient sitters/caretakers	Go on a "sample size" shopping spree
<b>1 DAY BEFORE</b>	Pay bills	
	Balance checkbook	
	Prepare timer for lights & radio	Set DVR/VCR
	Set sprinkler timer	Return movies
	Charge rechargeables	Pack
	Clean house	Take sleeping pill
	Confirm reservations Check destination weather Notify home-alarm company	
<b>DAY OF DEPARTURE</b>	Freak out from stress	Remove perishables from fridge
	Change outgoing phone message	Do dishes
	Forward e-mail or set up auto-response	Run garbage disposal
	Update contact info on luggage/bags	Take out trash
	Water plants	
<b>ON YOUR WAY OUT THE DOOR</b>	Retrieve hidden keys	
	Adjust thermostat	Set home alarm
	Park car in driveway/garage	Lock door(s)
	Shut windows	Move trashcans to curb
	Draw blinds & curtains	Close garage door
	Unplug power-surge-sensitive appliances	Sedate children
	Make sure oven & iron are off Set timers	

\*STRESS BEFORE YOU TRAVEL TO AVOID STRESS WHILE YOU TRAVEL\*