

A NOTE FOR SCHOOL

For: Teacher Office Other: _____
Student Name: _____
Grade: _____

ABSENCE/TARDINESS:

was absent
 will be absent
On date(s): _____ Date: ____/____/____
Due to: _____

was late to school
 will be late to school

PICK-UP/LEAVE-EARLY:

will be picked up by: _____
At: Dismissal _____ AM/PM
Contact Number: (____) _____ @ _____ AM/PM
 will leave early _____/____/____
Due to: _____

MONEY ENCLOSED:

Amount: \$ _____
For: Lunch Field Trip Other: _____
 Cash Check

OTHER:

Parent: _____
Contact#: (____) _____
E-mail: _____



SCHOOL NOTES
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