

**Company Name**

*Company Slogan*

Street Address  
City, ZIP Code  
Phone 111.123.1234 Fax 111.123.1234

**INVOICE**

**DATE:** November 20, 2007  
**INVOICE #** 5

**FOR:** Project or Service  
Description

**BILL TO:**  
Name  
Company Name  
Street Address  
City, ZIP Code  
Phone

DESCRIPTION	HOURS	RATE	AMOUNT
			\$ -
SUBTOTAL			\$ -
TAX RATE			4.50%
SALES TAX			-
OTHER			
<b>TOTAL</b>			\$ -

Make all checks payable to **Your Company Name**

**THANK YOU FOR YOUR BUSINESS!**