

Student Review

Student Name: _____ Date: _____ To: _____

Classroom Behavior

- Excellent
- Very Good
- Average
- Beginning
- Needs Improvement

Completed Work

- Excellent
- Very Good
- Average
- Beginning
- Needs Improvement

At-Home Assignments

- All assignments complete
- Some assignments complete
- Many assignments

Parent Signature: _____

Comments: _____

- Areas To Work On**
- Offending Peer
 - Completing Work on Time
 - Completing Work Neatly
 - Listening
 - Respecting People/Property
 - Following Directions
 - Using Time Wisely
 - Not Disturbing Others
 - Peer-Time Behavior
 - Other _____
- Homework**
- All homework is completed and turned in on time.
 - Most homework is completed and turned in on time.
 - Little _____



We Need Your Help!

Parents and Guardians,
 A conference time! Conferences will be held during the week of _____ (Listed below are the days and time slots that I will be available to meet with you. Please write down your top three choices for dates and times and I will do my very best to accommodate you. Time slots will be filled in the order the requests are received.)
 Also, please let me know if there are any times you are definitely unavailable. (Including conferences with other teachers). If one of your conference times will be sent home since the schedule is complete, I am looking forward to meeting with you. Conference time is one of my favorite parts about being a teacher!



Conference Dates and Times

Date	Time Available

Please fill out the bottom section and return as soon as possible.

Student name: _____

Parent/Guardian name: _____

E-mail: _____

Phone: _____

(Please write date AND time)

First Choice: _____

Second Choice: _____

Third Choice: _____

Scheduling: _____

Don't Forget...



Teacher: _____

Teacher Signature: _____

Parent/Guardian Signature: _____

Date: _____

Student	Date	To	Subject	Grade	Missing Assignments	Comments	%	On	In

Please Sign...

My child, _____ has permission to _____

To: _____

Parent/Guardian Signature: _____

Date: _____

Illustration of children's faces at the bottom.

worksheet designs by sarah shipley

Dear _____

I received your conference request sheet and I have you scheduled to come in on _____

If this time DOES NOT work for you, please contact me to reschedule as soon as possible. If I don't hear back from you, I will plan on seeing you at your scheduled time. I did my best to schedule everyone's first or second choice, so hopefully you will be able to attend. Thank you so much, and I look forward to meeting with you and bragging about your student.

See you soon!

(Teacher) _____ (Contact email) _____ (Phone number) _____

Conference Schedule

Time	Monday	Tuesday	Wednesday	Thursday	Friday



Dear Parents...