Bill Payment Workshop

Month

Week One

Bill Payment Day and Date

Account	Date Received	Amount
Total		

Bill Due Date	Due Date	Date Paid	Confirm/Discuss Bill	Amount
Total Due				
Expenditure				

Week Two

Bill Payment Day and Date

Account	Date Received	Amount
Total		

Bill Due Date	Due Date	Date Paid	Confirm/Discuss Bill	Amount
Total Due				
Expenditure				

Week Three

Bill Payment Day and Date

Account	Date Received	Amount
Total		

Bill Due Date	Due Date	Date Paid	Confirm/Discuss Bill	Amount
Total Due				
Expenditure				

Week Four

Bill Payment Day and Date

Account	Date Received	Amount
Total		

Bill Due Date	Due Date	Date Paid	Confirm/Discuss Bill	Amount
Total Due				
Expenditure				

Money

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