

Proposal

YOUR COMPANY, INC.

Residential — Commercial — Industrial

461 Your Street
P.O. Box 000
Your City, USA 12345

Phone: 123-456-789
Fax: 812-345-6789
Mobile: 234-567-8901

PROPOSAL NUMBER YOU TO		PHONE	DATE
STREET		JOB NAME	
CITY, STATE AND ZIP CODE		JOB LOCATION	
ADDRESS	DATE OF ISSUE	JOB NUMBER	

We hereby submit specifications and estimates for:

We propose hereby to furnish material and labor - complete in accordance with above specifications for the sum of

_____ Dollars for made as follows: _____

Acceptance of Contract - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Date of Acceptance: _____

Authorized Signature: _____

Note: This proposal may be withdrawn by us if not accepted within _____ days.

Signature: _____

Signature: _____