



We appreciate your interest in employment opportunities with Doctor's Associates Inc. or one of its affiliates (the SUBWAY® Group).

The SUBWAY® Group cannot consider you an applicant for employment until you have fully completed a written application for a specific position. Therefore, please take a few moments to carefully review, complete and return the following paperwork so we can begin your application process.

Please note that several forms are included, and it is important that you fully complete and return all of them:

- 1) Application For Employment: Provides us with basic information regarding your education, employment information, references, etc. Please be advised that applications must be completed in their entirety - do not leave any fields blank, including Position Desired, Wage Desired and Wage History. The information supplied and the authorization for the release of information will be used only in the pursuit of employment opportunities with the SUBWAY® Group. Otherwise, the information will be kept confidential, except as required to be disclosed under the USA PATRIOT Act or other applicable laws.
- 2) Addendum to the SUBWAY® Group Application for Employment: While considered part of the Application, this particular form is filed separately and information provided will be kept confidential.
- 3) Affirmative Action Questionnaire (for U.S. only): As a government contractor, the SUBWAY® Group is required to collect certain personal information from our applicants and employees. Identification is voluntary (you may check "I prefer not to respond" in any category) and the information provided will be filed separately and kept confidential.

Due to the heavy volume of applications we receive, please understand that only those candidates selected for further employment screening will be contacted by our office.

We request that you return all completed forms using only one of the following options:

Mail: SUBWAY® Headquarters 325 Bic Drive Attn: Human Resources Dept. Milford, CT 06460-3059 USA	OR	Fax: (203) 783-7893 Attn: Human Resources Dept.
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Again, thank you for considering our company in your quest for employment.

Sincerely,

The Human Resources Department

(Revised 05/04)