

A NOTE FOR SCHOOL

For: ☐ Teacher ☐ Office ☐ Other: _____

Student Name: _____

Grade: _____ Date: ____/____/____

ABSENCE/TARDINESS:

☐ was absent ☐ was late to school

☐ will be absent ☐ will be late to school

On date(s): _____

Due to: _____

PICK-UP/LEAVE-EARLY:

☐ will be picked up by: _____

At: ☐ Dismissal ☐ _____ AM/PM

Contact Number: (____) _____ - _____

☐ will leave early ____/____/____ @ ____ AM/PM

Due to: _____

MONEY ENCLOSED:

Amount: \$____. ____ ☐ Cash ☐ Check

For: ☐ Lunch ☐ Field Trip ☐ Other: _____

OTHER: _____



Parent: _____

Contact#: (____) _____ - _____

E-mail: _____

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