

Travel Itinerary

| DAY: | | DATE: | |
|------------------------------|-------------|----------------|-------------|
| <u>Transfer to airport</u> | | | |
| Company: | _____ | Reservation # | _____ |
| | | Pickup Time: | _____ am/pm |
| <u>Flight</u> | | | |
| Depart From: | _____ | To: | _____ |
| Check in time: | _____ am/pm | Depart: | _____ am/pm |
| | | Flight #: | _____ |
| | | Arrive: | _____ am/pm |
| <u>Transfer from airport</u> | | | |
| Company: | _____ | Reservation # | _____ |
| | | Time: | _____ am/pm |
| <u>Accommodation:</u> | | | |
| Hotel: | _____ | Reservation # | _____ |
| Address: | _____ | Check-in time: | _____ am/pm |
| | | Phone: | _____ |
| | | | _____ |
| DAY: | | DATE: | |
| Checkout time: | _____ am/pm | | |
| <u>Transfer to airport</u> | | | |
| Company: | _____ | Reservation # | _____ |
| | | Time: | _____ am/pm |
| <u>Flight</u> | | | |
| Depart From: | _____ | To: | _____ |
| Check in time: | _____ am/pm | Depart: | _____ am/pm |
| | | Flight #: | _____ |
| | | Arrive: | _____ am/pm |
| <u>Transfer from airport</u> | | | |
| Company: | _____ | Reservation # | _____ |
| | | Pickup Time: | _____ am/pm |
| CAR RENTAL | | | |
| Rental Company: | _____ | Reservation # | _____ |
| Pick up date: | _____ | time: | _____ am/pm |
| Drop off date: | _____ | time: | _____ am/pm |
| Beginning km: | _____ | End km: | _____ |
| | | Fuel: | \$ _____ |