

House Cleaning Schedule

DAILY

- Make beds
- Pick up clothes, hang up clothes
- Wipe down bathroom counters and sink
- Wash/wipe down dishes/dishwasher
- Wipe down kitchen counters, clean sink
- Clean up after cooking
- Sweep and mop kitchen floor at end of day
- Empty kitchen wastebasket
- Clean up pet areas
- Open/Sort mail

SEMI-WEEKLY

- Vacuum/sweep most used areas
- Laundry
- Wipe out inside of microwave
- Spot clean handprints, spots, etc.

WEEKLY

- Change sheets
- Wash sheets and towels
- Vacuum under sofa/chairs and cushions
- Vacuum and mop floors
- Dust furniture and shelves
- Deep clean bathrooms (showers/tubs, toilets, sinks, surfaces, etc.)
- Empty all wastebaskets
- Clean glass and mirrors
- Wipe down light plates and door handles
- Wipe inside refrigerator, tea makers
- Clean/peel outside of appliances
- Wipe down inside of microwave
- Wipe down outside of cabinets

MONTHLY

- Wash bed linens/covers
- Vacuum upholstery and mattresses
- Vacuum drapes and blinds
- Vacuum under beds, sofa/chairs, area rug
- Wipe out and sanitize wastebaskets
- Dust ceiling fans, light fixtures, plants
- Wipe down interior and exterior doors
- Wipe down walls, baseboards and trimwork
- Vacuum or wipe out window tracks
- Change air filter, wipe down air vents
- Thoroughly clean out refrigerator and freezer, including bins and all shelves
- Dust open shelving in kitchen
- Sweep out garage
- Touch up nails in wall paint

EVERY 3 MONTHS

- Clean the oven
- Wipe down pantry shelves, food substitutes & items
- Clean cycle dishwasher and washing machine

EVERY 6 MONTHS

- Organize and purge closets and drawers
- Organize and purge medicine cabinet
- Wash inside/outside windows and screens
- Dust and wipe shelves inside cupboards
- Clean the vacuum cleaner
- Clean behind oven, refrigerator, washer and dryer
- Laundry or dry clean comforters
- Wash or dry clean slip covers
- Sponge clean washable upholstery
- Clean drain gutters

ANNUALLY

- Sort through trunks/dresser what isn't used
- Clean/sweep chimney
- Shampoo carpets