## Company Name EXPENSE REPORT

Authorized By			Date	
Employee Signature			Date	
		* Don't forget t		ch receipts
	TOTAL	EXPENSES		215,80
	TOTAL	EVDENCE	•	245.00
00/00/2010	r eroenar vernoe mineage (12e mines, 4e.e min)	- Gui		07,00
05/06/2019	Personal Vehicle Mileage (125 miles, \$0.54/mi)	Car	\$	67,50
01/06/2019	Le Restaurant ABQ Inn	Meals Lodging	\$	38,50 109,80
DATE	DESCRIPTION	EXPENSE TYPE	_	AMOUNT
		_		
Purpose			\$0	0.54 / mile
			MIL	EAGE RATE
Manager				
Department		To:		5/06/2019
Employee ID		From:	0	1/06/2019