

# Cornell Notes

Title of Chapter in Textbook or of PowerPoint \_\_\_\_\_

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| <b>Reduce &amp; then Recite</b> <ul style="list-style-type: none"><li>- Create questions which elicit critical thinking, not 1 word answers</li><li>- Write questions directly across from the answers in your notes</li><li>- Leave a space or draw a pencil line separating questions</li></ul> | <b>Record for Review</b> <ul style="list-style-type: none"><li>- Write headings and key words in colored pencil</li><li>- Take sufficient notes with selective (not too much verbiage) &amp; accurate paraphrasing</li><li>- Skip a line between ideas and topics</li><li>- Use bulleted lists and abbreviations</li><li>- Correctly sequence information</li><li>- Include diagrams or tables if needed for clarification</li></ul> |
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| <b>Reflect &amp; Recapitulate</b>   |  |
| In your own words and in complete sentences, write a 3 – 4 sentence summary paragraph. Your summary should cover the main concepts of the notes, be accurate, and have adequate details.  |  |
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