

Operational Budget

**Operational Budget**

For the Period of:

	Budgeted	Actual	Variance
<b>REVENUE:</b>			
Sales Revenue			
Interest Income			
Investment Income			
Other Income			
<b>Total Revenue</b>			
<b>EXPENSES:</b>			
<b>Salaries &amp; Benefits:</b>			
Salary			
Bonus & Commissions			
Employee Incentive			
Employee Benefits ( _____ %)			
Temporary Labor			
<b>TOTAL Salary &amp; Benefits</b>			
<b>Other Expenses:</b>			
Advertising			
Bank Service Charges			
Computer Lease			
Consulting Fees			
Contracted Services			
Dues & Subscriptions			
General Insurance			
Income Tax			
Interest on Debt			
Inventory Purchases			
Legal Fees			
License Fees			
Marketing Materials			
Office Expense			
Office Supplies			
Other Professional Fees			
Payroll Tax			
Postage			
Recruiting			
Rent/Lease Payments			
Repairs & Maintenance			
Seminars & Training			
Telephone			
Telephone Cellular			
Travel & Entertainment			
Utilities			
Vehicle Expenses			
Software Licenses			
Other			
<b>Total Other Expenses</b>			
<b>Total Budget Expenses</b>			