

Functional Assessment Interview			
Date	Interviewer	Candidate	Position
<i>Scale</i>			
0 – Non-existent	1 – Weak	2 – Not very strong	3 – Satisfactory
4 - Quite strong		5 - Very Strong	
<i>N/A – Information not provided or irrelevant</i>			
Experience and knowledge in role and position		Mark:	
Comments			
Paid or unpaid relevant work experience		Mark:	
Comments			
Communication and group work skills		Mark:	
Comments			
Educational qualifications		Mark:	
Comments			
Knowledge and experience of project, voluntary and management work			Mark:
Comments			
General suitability (including work experience and career path)			Mark
Comments			
Total Mark		Comments	
Recommended/Not recommended for Hiring			
Interviewer Signature			Date