



# Housekeeping Cleaning Checklist

**LIVING ROOM**

- Top to bottom dusting
- Remove all trash
- Wet wipe baseboards
- Wet wipe window silks
- Wet wipe door frames
- Wipe down any open shelves
- Wipe down shutters

**KITCHEN**

- Top to bottom dusting
- Wipe down counter tops/cabinets
- Wipe down front of appliances
- Wipe inside of cabinets/drawers
- Clean stove top & burner covers
- Clean microwave
- Clean sink
- Clean inside of oven
- Clean refrigerator & top
- Clean light switches
- Wipe back splash plates
- Take out trash and disinfect
- Mop floor
- Damp wipe baseboards
- Damp wipe window sills
- Damp wipe door panels & frames

**BEDROOMS**

- Top to bottom dusting
- Remove all trash
- Wet wipe baseboards
- Wet wipe light switches
- Wet wipe electrical outlets
- Wet wipe door frames
- Remove all cob webs
- Clean reachable light fixtures
- Sweep/vacuum & mop floors

**BATHROOMS**

- Top to bottom dusting
- Clean & disinfect toilet
- Clean & disinfect tub
- Clean & disinfect shower

**BATHROOMS (continue)**

- Wipe down counter tops
- Wipe down inside of drawers
- Wipe down inside of cabinets
- Vacuum & mop all floors
- Remove all trash

**LAUNDRY ROOM**

- Removes all trash
- Wipe down all baseboards
- Wipe down cabinets
- Wipe inside of cabinets/drawers
- Sweep floor
- Vacuum & mop floors

**ADDITIONAL TASKS**

- Carpet cleaning

**VISUALS**

- Check garage, sweep (if needed)
- All trash removed
- All lights off
- Note any damages below
- No visual cob webs left

**BASEBOARD / DOORS**

- Poor
- Fair
- Good
- Excellent

**KITCHEN CABINETS**

- Poor
- Fair
- Good
- Excellent

**BATHROOM TUB/SHOWER**

- Poor
- Fair
- Good
- Excellent

**TOP TO BOTTOM DUSTING**

- Open shelves
- Ceiling fans
- Blinds closed then opened
- Air vents
- Baseboards
- Window sills
- Blinds / shutters
- Door frames