

daily to do's date: _____

MY top 3

- 1
- 2
- 3

I must complete

I really should

if I have time

DO NOT FORGET

calls, emails, texts,

☎ ☐ 🏠
☎ ☐ 🏠
☎ ☐ 🏠
☎ ☐ 🏠
☎ ☐ 🏠
☎ ☐ 🏠
☎ ☐ 🏠
☎ ☐ 🏠

errands to run

worries for another day
