

# FREE Download: Travel Planning Itinerary Template

Click to access: <http://bit.ly/travelitinerary>

| CITY NAME(S)<br>Dates         |   |  |
|-------------------------------|---|--|
| <b>SATURDAY, SEPTEMBER 3</b>  | <b>DEPT CITY&gt;ARRIVAL CITY</b>                      | <i>forecasted weather: highs &amp; lows</i>  |
| 8:00 AM - 3:00 PM             | City/airport to City/airport [Flight #]               | [confirmation #s]                            |
| Taxi                          | Taxi company & tel #                                  |  |
| Hotel                         | Hotel name<br>[address] [tel]                         | [confirmation #s]<br>[room type, amount due] |
| <b>SUNDAY, SEPTEMBER 4</b>    | <b>CITY</b>   |  |
| 9:00 PM                       | Reservations at [restaurant name]<br>[address, tel #] |  |
| <b>MONDAY, SEPTEMBER 5</b>    | <b>CITY</b>   |  |
| <b>TUESDAY, SEPTEMBER 6</b>   | <b>CITY</b>   |  |
| <b>WEDNESDAY, SEPTEMBER 7</b> | <b>DEPT CITY&gt;ARRIVAL CITY</b>                      | <i>forecasted weather: highs &amp; lows</i>  |
| 12:00 PM - 4:00 PM            | City/airport to City/airport [Flight #]               | [confirmation #s]                            |
| Taxi or car rental            | Company name & tel #                                  | [confirmation #s]                            |
| Apartment                     | [Address]<br>[Host name & tel #, email]               | [confirmation #s]<br>Booking service hotline |