St. John Kid's Kloset Inventory Prep Sheet (for online entry)

Category	Size	Description	Price	Qty	Discount	Donate

NOTE:	The system always shows you the category and size of the previous item entered. Therefore, your input will go faster if you organize your list of items by category and size.
Categories:	###
Sizes:	Use number sizes for all children's clothing. Juniors can use numbers or XS-S-M-L-XL. Young Men's & Maternity can use S-M-L-XL. The system default is "Leave Blank," which is for items with no size.
Description:	You will have two lines for the description in the on-line system. Only the first is required.
Price:	Minimum price is $1, with 50 cent increments above that.
Quantity:	1, unless you are selling multiples of the same item. For instance, a set of 4 books is 1 item, not 4.
Discount:	Do you want this item to be sold half-price on Saturday?
Donate:	Do you want to donate this item to charity if it does not sell?

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