

Printable Employee Assessment Form

Employee Name: _____ Position: _____

Department: _____ Supervisor: _____

Assessment date: _____ Assessment period: From _____ to _____

Key:

0 – Minimum 10 – maximum

1. Considering company goals:

Level of achievement and contribution toward company goals

Level of achievement and contribution toward customer and client satisfaction

Level of achievement and contribution toward employee involvement

2. Quality of Relationships

Relationship with peers, clients and customers

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