Daily Checklist

Week Of:____

Monday	Tuesday	Wednesday	Thursday	Friday
Check e-mail Social Media PR/Affiliate Groups Respond to Comments Link-Up Parties Read Blogs Read Blogs	Check e-mail Social Media PR/Affiliate Groups Respond to Comments Link-Up Parties Read Blogs	Check e-mail Social Media PR/Affiliate Groups Respond to Comments Link-Up Parties Read Blogs	Check e-mail Social Media PR/Affiliate Groups Respond to Comments Link-Up Parties Read Blogs	Check e-mail Social Media PR/Affiliate Groups Respond to Comments Link-Up Parties Read Blogs

Saturday		 Notes
☐ Check e-mail	Respond to Comments	
☐ Social Media	Link-Up Parties	
☐ PR/Affiliate Groups	□ Read Blogs	
		
Sunday		
☐ Check e-mail	Respond to Comments	
☐ Social Media	☐ Link-Up Parties	
☐ PR/Affiliate Groups	☐ Read Blogs	
		

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