

# Your daily schedule

## Buttoned Up.™

Stay on top of where you need to be and which tasks absolutely, positively must get done today.



today's date:

today, i must **do**:

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today, i must **contact**:

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☐

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☐

notes

6am

7am

8am

9am

10am

11am

12pm

1pm

2pm

3pm

4pm

5pm

6pm

7pm

8pm

9pm

10pm

11pm

12am