



Dear Parent/Guardian of _____,

Attached to this letter, you will find a packet of information regarding this year's performance of "*Annie Jr.*". In this packet, we have included important information. Please review the following items carefully.

1. The **complete schedule** of the rehearsals and performances for Annie Jr. is included. Please use this to determine which rehearsals your child must attend and what rehearsals they are excused from attending.
2. You can use the **scene list** and **song list** to help make these determinations. Remember, you agreed to attend all required rehearsals when you completed the audition agreement/commitment form. There is also a **cast list** included in the packet.
3. The "*Annie Jr.*" **playbill information sheet** contains information about cast bios that will be included for each cast member, cast blogs that can be purchased to congratulate your child, and business card ads that you can purchase to advertise your business and help support the production of "*Annie Jr.*". Bios will be due to Mrs. Marcinkus by Thursday, March 19.
4. A production of this magnitude cannot be successful without the help of many adult volunteers! We have included a **volunteer form** in hopes that each parent will volunteer to help with some aspect of "*Annie Jr.*". Please complete the form, check off areas where you are willing to help, and return it to Mrs. Marcinkus.
5. While we have some costumes at the school, we will also be asking parents to search their closets as well. Thrift shops and garage sales are also great places to look for costuming items. A list of costume items will be sent home soon. In order to make sure we have outfits that fit, please complete the **costume sizing sheet** that is attached and return it by Monday, March 2.

If you have any questions, please do not hesitate to contact Mrs. Marcinkus at 343-1334 or marcinkusa@lake.k12.fl.us

Thanks for your assistance and cooperation as we prepare for "*Annie Jr.*"!

Amy Marcinkus
Director

Betsy Reid
Musical Director