



A NOTE FOR SCHOOL

☐ TEACHER
☐ OFFICE
☐ OTHER: _____

Today's Date: ____ / ____ / ____

Student Name: _____

Teacher: _____ Grade: _____

☐ ABSENCE/TARDINESS:

- ☐ was absent ☐ was late to school
☐ will be absent ☐ will be late to school

On date(s): _____

Due to: _____

☐ PICK-UP/LEAVE EARLY

☐ will be picked up by: _____

At: ☐ Dismissal ☐ ____ : ____ AM/PM

Contact Number: (____) ____ - ____

☐ will leave early ____ / ____ / ____ @ ____ : ____ AM/PM

Due to: _____

☐ MONEY ENCLOSED

Amount: \$ ____ . ____ ☐ Cash ☐ Check

For: ☐ Lunch ☐ Field Trip ☐ Books ☐ Other: _____

☐ OTHER: _____

Parent/Guardian: _____

E-mail: _____

Contact#: (____) ____ - ____

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