# General Journal Form

Journal Date _____ MM-DD-YYYY

Page # _____

| Accounting Department Use ONLY | |
|---|---|
| Journal ID | |

Journal Description

| Account (6) | Fund (5) | Dept ID (7) | Program (5) | Class (5) | Budg. Yr. (4) | Project (3) | AMOUNT Encumbrance (Liquidation) | Rev/Exp Debit (Credit) | Gen.Led. Debit (Credit) |
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| TOTALS | NOTE: This row is formatted to calculate "Amount" columns automatically | | | | | | $ - | $ - | $ - |

Explanation:

Prepared by: _____ Date: _____ Posted By: _____