

Your Company

Services and Products

123 Anystreet
Your City, ST 12345

CALL TOLL FREE
1-123-4567

Phone: (123) 456-7890
FAX: (123) 456-7890

FIRST IN QUALITY AND SERVICE

Customer's					
Order No. _____		Date _____		20____	
Name _____					
Address _____					
City _____				Zip _____	
SOLD BY	CASH SALE	CHARGE SALE	PAID ON ACCT.	MDSE. RETD.	PAID OUT
QUAN.	DESCRIPTION		PRICE	AMOUNT	
SALES TAX					
TOTAL					

REC'D BY _____ SIGNATURE _____ PRINT NAME _____