



A NOTE FOR SCHOOL

- TEACHER
- OFFICE
- OTHER: _____

Today's Date: ____ / ____ / ____

Student Name: _____

Teacher: _____ Grade: _____

ABSENCE/TARDINESS:

- was absent was late to school
- will be absent will be late to school

On date(s): _____

Due to: _____

PICK-UP/LEAVE EARLY

will be picked up by: _____

At: Dismissal ____ : ____ AM/PM

Contact Number: (____) ____ - ____

will leave early ____ / ____ / ____ @ ____ : ____ AM/PM

Due to: _____

MONEY ENCLOSED

Amount: \$ ____ . ____ Cash Check

For: Lunch Field Trip Books Other: _____

OTHER: _____

Parent/Guardian: _____

E-mail: _____

Contact#: (____) ____ - ____

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