

**Form 1099 Worksheet**

Your Company Name: \_\_\_\_\_

Due Dates: Your Company MUST mail the 1099 Forms BY JANUARY 31st

This worksheet is designed to help you organize your information.  
Each box represents REQUIRED information by the Internal Revenue Service.

First Name	Last Name	Social Security Number	Street Address	City, State & Zip Code	Amount Paid
<b>Total Page #1</b>					