

## Free Printable Office

|  |                 |      |                 |
|--|-----------------|------|-----------------|
| <b>Free Printable Office</b>   |                 |      |                 |
| Name of company  |                 |      |                 |
| Address  |                 |      |                 |
| Telephone  |                 |      |                 |
| Owner of premises  |                 |      |                 |
| Address  |                 |      |                 |
| Telephone  |                 |      |                 |
| This lease agreement is hereby made on (Date)  |                 |      |                 |
| The said leasehold will last from (Date) _____ to _____  |                 |      |                 |
| Amount to be paid  | Mode of payment |      |                 |
|  |                 |      |                 |
| Payment Interval (indicate monthly, annually or quarterly)   |                 |      |                 |
| <p>This lease is hereby given under the following terms and conditions.</p> <p>That the lessee shall pay the amount as described above on or before the 10<sup>th</sup> of each month payment is due.</p> <p>That the lessee will cater for other expenses of the property like electricity and water bills.</p> <p>That the lessee will issue a two months advance notice of vacating the premises.</p> |                 |      |                 |
| Date   |                 | Sign |                 |
| Date   |                 | Sign | sampleforms.org |