

IMPORTANT MESSAGE

FOR _____ A.M.
P.M.

DATE _____ TIME _____

BY _____

OF _____

PHONE _____ AREA CODE _____ NUMBER _____ EXTENSION _____

TELEPHONED	PLEASE CALL	
CAME TO SEE YOU	WILL CALL AGAIN	
WANTS TO SEE YOU	RUSH	
RETURNED YOUR CALL	SPECIAL ATTENTION	

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