Master Checklist

To Do:	Deadline	✓
Announce Engagement		
Select Wedding Party		
Create Master Budget		
Guest List		
Choose Color Palette		
Registry		
Invitations		
Wedding Dress		
Bridesmaid Dresses		
Groom/Groomsmen Attire		
Flower Girl Dresses		
Select Venue		
Select Florist/Flowers		
Select Caterer		
Select DJ		
Song List		
Seating Chart		
Photographer		
Videographer		
Clergy		
Event Schedule		
Wedding Programs		
Marriage License		

Wedding Party Info

Name	Role	Contact Info

The Budget

Total Budget_____

Expense	Budgeted	Estimate	Final Cost
Attire (Total Cost)			
Wedding Dress			
Groom's Suit			
Bride Accessories			
Groom Accessories			
Wedding Dress Preservation			
Miscellaneous			
Paper Products (Total Cost)			
Save the Date Cards			
Invitations			
Programs			
Guest Book			
Receptions Menus			
Thank You Cards			
Wedding Planner			
Table place cards			
Postage			
Miscellaneous			

Expense	Budgeted	Estimate	Final Cost
Professionals (Total Cost)			
Photographer & Videographer			
Wedding Coordinator			
Miscellaneous			
Venue & Catering (Total Cost)			
Ceremony Venue			
Ceremony Officiator			
Reception Venue			
Ceremony Decor			
Reception Decor			
Reception Bar Service			
Reception Catering			
Wedding Cake			
Rentals			
Rehearsal Dinner			
Gratuities			
Wedding Night Hotel Room			
Miscellaneous			
Travel (Total Cost)			
Car Rental			
Miscellaneous			

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Expense	Budgeted	Estimate	Final Cost
Beauty & Health (Total Cost)			
Gym Membership			
Makeup			
Hair Services			
Massage			
Manicure & Pedicure			
Miscellaneous			
Jewelry (Total Cost)			
Wedding Bands			
Jewelry For Bride			
Miscellaneous			
Gifts & Favors (Total Cost)			
Bridesmaid Gifts			
Groomsman Gifts			
Wedding Favors			
Gifts for Guests			
Gift for Parents of Bride			
Gift for Parents of Groom			
Miscellaneous			

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Wedding Guest List

#	Name	Address	RSVP

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