

Vip organizer [C:\Users\dmitry\Desktop\30-60-90DaySalesPlanChecklist.vpdb]

File View Tasks Categories Tools Help

Default Task View Layout

**Category**

Done	Name	Priority	Status	Complete
Category: 1.30-Day Sales Plan. [ 30-60-90 Day Sales Plan ]				
<input type="checkbox"/>	Analyze the market your company operates in	Normal	Created	0 %
<input type="checkbox"/>	Identify competitors and their offerings and strategies	Normal	Created	0 %
<input type="checkbox"/>	Learn as much information about your product/service as possible	Normal	Created	0 %
<input type="checkbox"/>	Find out what tools and methods are available for managing sales-related paperwork, emails, reports and documents	Normal	Created	0 %
<input type="checkbox"/>	Hold meetings with the management, coworkers, department heads and team leaders	Normal	Created	0 %
<input type="checkbox"/>	Meet the sales manager to discuss sales prioritization and specified time-frames	Normal	Created	0 %
<input type="checkbox"/>	Identify top opportunities for sales within the market	Normal	Created	0 %
<input type="checkbox"/>	Contact all current accounts by email to inform them about their new representative	Normal	Created	0 %
<input type="checkbox"/>	Report on the progress of your work to the sales manager	Normal	Created	0 %
<input type="checkbox"/>	Consider looking for a mentor who will help you do your role and responsibilities at early stages	Normal	Created	0 %
<input type="checkbox"/>	Attend and complete company trainings dedicated to sales strategy, processes and methods	Normal	Created	0 %
Category: 2.60-Day Sales Plan. [ 30-60-90 Day Sales Plan ]				
<input type="checkbox"/>	Review all customer accounts and analyze their status	Normal	Created	0 %
<input type="checkbox"/>	Review current state of customer satisfaction to identify issues happened	Normal	Created	0 %
<input type="checkbox"/>	Analyze current supplier relationships to identify issues happened	Normal	Created	0 %
<input type="checkbox"/>	Profile customer accounts and create records about personalities, demands, preferences, etc.	Normal	Created	0 %
<input type="checkbox"/>	Create a strategy for building long-term rapport with your customers	Normal	Created	0 %
<input type="checkbox"/>	Identify the most cost-effective route for driving sales in the market	Normal	Created	0 %
<input type="checkbox"/>	Design and schedule your product presentation/demonstration programs	Normal	Created	0 %
<input type="checkbox"/>	Figure out how many prospects can potentially attend your promotion events and trade shows	Normal	Created	0 %
<input type="checkbox"/>	Track and record actual attendance	Normal	Created	0 %
<input type="checkbox"/>	Continue to keep your paperwork and records accurate and effective	Normal	Created	0 %
<input type="checkbox"/>	Keep a dialog with the sales manager about sales performance	Normal	Created	0 %
<input type="checkbox"/>	Encourage customers for feedback and testimonials about your product/service	Normal	Created	0 %
<input type="checkbox"/>	Learn to improve product knowledge	Normal	Created	0 %
<input type="checkbox"/>	Learn to improve product recognition	Normal	Created	0 %
<input type="checkbox"/>	Continue to respond to customer emails	Normal	Created	0 %
Category: 3.90-Day Sales Plan. [ 30-60-90 Day Sales Plan ]				
<input type="checkbox"/>	Continue to attract new customers and manage current accounts	Normal	Created	0 %
<input type="checkbox"/>	Develop a prospecting strategy and discuss it with the sales manager for corrections and suggestions	Normal	Created	0 %
<input type="checkbox"/>	Develop a prospecting strategy and discuss it with the sales manager for corrections and suggestions	Normal	Created	0 %
<b>Count: 39</b>				

**Categories Bar**

- 30-60-90 Day Sales Plan 39 39
- 1.30-Day Sales Plan 11 11
- 2.60-Day Sales Plan 15 15
- 3.90-Day Sales Plan 13 13

**Filters Bar**

Custom

Completion

Due Date

Status

Priority

Task Name

Date Created

Date Last Modified

Date Opened

Date Completed

Filters Bar Navigation Bar

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