

Overtime / Comp Time Log
For internal management use

Person 1								
Date	Purpose / Description	C/T	plus Time & 1/2	Total	Used	Balance	Approved by	Date
4/9/08	stayed late due to mtg prep	2.00	1.00	3.00		3.00	(manager initial)	4/9/08
5/15/08	left early for appt. in afternoon		0.00	0.00	2.00	1.00	(manager initial)	5/14/08
			0.00	0.00		1.00		
			0.00	0.00		1.00		
			0.00	0.00		1.00		
			0.00	0.00		1.00		
			0.00	0.00		1.00		
			0.00	0.00		1.00		
			0.00	0.00		1.00		
			0.00	0.00		1.00		
			0.00	0.00		1.00		
			0.00	0.00		1.00		
			0.00	0.00		1.00		
			0.00	0.00		1.00		
			0.00	0.00		1.00		
			0.00	0.00		1.00		
			0.00	0.00		1.00		
			0.00	0.00		1.00		
			0.00	0.00		1.00		
			0.00	0.00		1.00		
			0.00	0.00		1.00		
			0.00	0.00		1.00		
			0.00	0.00		1.00		
			0.00	0.00		1.00		
			0.00	0.00		1.00		
			0.00	0.00		1.00		
			0.00	0.00		1.00		
			0.00	0.00		1.00		
			0.00	0.00		1.00		
			0.00	0.00		1.00		
			0.00	0.00		1.00		
			0.00	0.00		1.00		
			0.00	0.00		1.00		
			0.00	0.00		1.00		
			0.00	0.00		1.00		
			0.00	0.00		1.00		
			0.00	0.00		1.00		
			0.00	0.00		1.00		
			0.00	0.00		1.00		
			0.00	0.00		1.00		
			0.00	0.00		1.00		
			0.00	0.00		1.00		
			0.00	0.00		1.00		
			0.00	0.00		1.00		
			0.00	0.00		1.00		