

7. Creativity Consider the ability to offer suggestions and propose new and creative ideas and solutions to working situations.

Outstanding Very Good Good Below Average Unsatisfactory

Comments: _____

8. Working Relationships Consider the willingness to work with and help others, the ability to accept constructive criticism, and cooperate with fellow employees and supervisors.

Outstanding Very Good Good Below Average Unsatisfactory

Comments: _____

9. Adherence to Company Policies Consider overall compliance with policies and procedures regarding safety, dress code, harassment-free environment and others.

Outstanding Very Good Good Below Average Unsatisfactory

Comments: _____

Overall Performance Rating

OUTSTANDING VERY GOOD GOOD BELOW AVERAGE UNSATISFACTORY

Employee's comments Include your comments on job performance improvements, additional skills or training acquired since last review, suggestions for additional training to enhance your job performance and other job interests.

Employee's signature _____ Date ____/____/____