

## SALES RECEIPT

**COMPANY NAME**

**COMPANY LOGO**

Date:   
 Receipt No.

**Name:** Name of person / company  
**Address:** Address line 1  
 Address line 2

Code	Item Description	Quantity	Price	Amount
1	Product 1	10	\$10.00	\$100.00
2	Product 2	20	\$15.00	\$300.00

<b>sale made by:</b> <input style="width: 100%;" type="text"/>	<table style="width: 100%; border-collapse: collapse;"> <tr><td style="border-bottom: 1px solid black;">Subtotal</td><td style="text-align: right; border-bottom: 1px solid black;">\$ 400.00</td></tr> <tr><td style="border-bottom: 1px solid black;">Discount</td><td style="border-bottom: 1px solid black;"> </td></tr> <tr><td style="border-bottom: 1px solid black;">TAX Rate %</td><td style="text-align: right; border-bottom: 1px solid black;">10.0%</td></tr> <tr><td style="border-bottom: 3px double black;">TAX @ 10 %</td><td style="text-align: right; border-bottom: 3px double black;">\$ 40.00</td></tr> <tr><td><b>Total</b></td><td style="text-align: right;"><b>\$ 440.00</b></td></tr> </table>	Subtotal	\$ 400.00	Discount		TAX Rate %	10.0%	TAX @ 10 %	\$ 40.00	<b>Total</b>	<b>\$ 440.00</b>
Subtotal	\$ 400.00										
Discount											
TAX Rate %	10.0%										
TAX @ 10 %	\$ 40.00										
<b>Total</b>	<b>\$ 440.00</b>										

<input checked="" type="checkbox"/>	Cash	
<input type="checkbox"/>	Credit Card	# _____
<input type="checkbox"/>	Check	# _____
<input type="checkbox"/>	Money Order	# _____

**Thank you for your business!**

Street Address, City, ZIP Code  
 Phone Fax E-mail

**Sales Receipt Slip**

<b>Name:</b> Name of person / company	<b>Date:</b> March 30, 2012
<b>Address:</b> Address line 1	<b>Receipt No.</b> XXX
Address line 2	<b>Amount Received</b> \$ 440.00