

8. Working Relationships Consider the willingness to work with and help others, the ability to accept constructive criticism, and cooperate with fellow employees and supervisors.

Outstanding Very Good Good Below Average Unsatisfactory

Comments: _____

9. Adherence to Company Policies Consider overall compliance with policies and procedures regarding safety, dress code, harassment-free environment and others.

Outstanding Very Good Good Below Average Unsatisfactory

Comments: _____

10. Other _____

Outstanding Very Good Good Below Average Unsatisfactory

Comments: _____

Overall Performance Rating

OUTSTANDING VERY GOOD GOOD BELOW AVERAGE UNSATISFACTORY

Supervisor's comments on overall performance: _____

Employee's comments: _____

Specific actions employee must take to improve performance within specified time: _____

Evaluator's signature _____ Date ____/____/____

Employee's signature _____ Date reviewed with employee: _____