

Monthly Payroll Periods for Fiscal Year 2012-2013

See Directions at bottom

Employee Name
Start Date
Position #

Payroll ID# 2012	Payroll Period	YTD % of Month	% of total year	HR BD02 INC / DEC	BD04 Reversal
MN 7	July 1 - July 7	0.25	2.08%		0
MN 7	July 8 - July 15	0.50	4.17%		0
MN 7	July 16 - July 22	0.75	6.25%		0
MN 7	July 23 - July 31	1.00	8.33%		0
MN 8	August 1 - August 7	1.25	10.42%		0
MN 8	August 8 - August 15	1.50	12.50%		0
MN 8	August 16 - August 22	1.75	14.58%		0
MN 8	August 23 - August 31	2.00	16.67%		0
MN 9	September 1 - September 7	2.25	18.75%		0
MN 9	September 8 - September 15	2.50	20.83%		0
MN 9	September 16 - September 22	2.75	22.92%		0
MN 9	September 23 - September 30	3.00	25.00%		0
MN 10	October 1 - October 7	3.25	27.08%		0
MN 10	October 8 - October 15	3.50	29.17%		0
MN 10	October 16 - October 22	3.75	31.25%		0
MN 10	October 23 - October 31	4.00	33.33%		0
MN 11	November 1 - November 7	4.25	35.42%		0
MN 11	November 8 - November 15	4.50	37.50%		0
MN 11	November 16 - November 22	4.75	39.58%		0
MN 11	November 23 - November 30	5.00	41.67%		0
MN 12	December 1 - December 7	5.25	43.75%		0
MN 12	December 8 - December 15	5.50	45.83%		0
MN 12	December 16 - December 22	5.75	47.92%		0
MN 12	December 23 - December 31	6.00	50.00%		0

Payroll ID# 2013	Payroll Period	YTD % of Month	% of total year	HR BD02 INC / DEC	BD04 Reversal
MN 1	January 1 - January 7	6.25	52.08%		0
MN 1	January 8 - January 15	6.50	54.17%		0
MN 1	January 16 - January 22	6.75	56.25%		0
MN 1	January 23 - January 31	7.00	58.33%		0
MN 2	February 1 - February 7	7.25	60.42%		0
MN 2	February 8 - February 14	7.50	62.50%		0
MN 2	February 15 - February 21	7.75	64.58%		0
MN 2	February 22 - February 29	8.00	66.67%		0
MN 3	March 1 - March 7	8.25	68.75%		0
MN 3	March 8 - March 15	8.50	70.83%		0
MN 3	March 16 - March 22	8.75	72.92%		0
MN 3	March 23 - March 31	9.00	75.00%		0
MN 4	April 1 - April 7	9.25	77.08%		0
MN 4	April 8 - April 15	9.50	79.17%		0
MN 4	April 16 - April 22	9.75	81.25%		0
MN 4	April 23 - April 30	10.00	83.33%		0
MN 5	May 1 - May 7	10.25	85.42%		0
MN 5	May 8 - May 15	10.50	87.50%		0
MN 5	May 16 - May 22	10.75	89.58%		0
MN 5	May 23 - May 31	11.00	91.67%		0
MN 6	June 1 - June 7	11.25	93.75%		0
MN 6	June 8 - June 15	11.50	95.83%		0
MN 6	June 16 - June 22	11.75	97.92%		0
MN 6	June 23 - June 30	12.00	100.00%		0

Directions

Provide the information below:

Employee Name, Personnel Date, and Position Number

To calculate the Current Year Reversal Amount:

Using the week **prior** to Personnel Date (found on NBAJOBS) input the **Difference to Be Posted** amount from NBAPBUD Revision
Print this calendar with the calculation and attach to the Budget Revision