

Verzon House Wedding Checklist

Clothing	Reception	Ceremony
Alterations	Additional Food	Alter decorations
Best Man Outfit	Balloons	Chair/pew rental
Bridal gloves	Bar requirements	Childcare
Bridal Headpiece/veil	Cake decorations	Clergy/Registrar
Bridal slip	Cake knife	Flower girl basket
Brides Shoes	Chairs	Gratuity
Bridesmaid accessories	Childcare	Guest book/pen
Bridesmaid dresses	Dishes	Location fee (if required)
Bridesmaid shoes	Entertainment	Pew/chair decorations
Children's clothes	Glasses	Ring bearer pillow
Garters	Gratuities	Transportation
Going-away outfit	Guest book	Ushers
Groom's clothes	Menu selection	Other
Honeymoon clothes	Musicians / Disco / DJ	Photography
Hosiery	Other decorations	Bridal portraits
Jewellery	Other Drinks	Bride & Groom Pictures
Lingerie	Parking	Ceremony
Usher's clothing	Rice/Rose petals/bubbles	Family Pictures
Wedding Dress	Security	Photo albums/CD/DVD
Flowers	Servers	Reception
Altarpiece	Serviettes	Stills and Video
Bouquets for mothers	Table decorations	Rings
Brides bouquet	Tablecloths	Engagement ring
Bride's throw away bouquet	Tables	Engraving
Bridesmaids bouquets	Transportation	Wedding rings
Button Holes	Verzon House booking	Honeymoon
Corsages	Wedding cake	Accommodation
Flower girls' flowers	Wedding Car/Carriage	Booking
Pew ends/chair bows	Gifts	Entertainment
ReceptionTable flowers	Gift for Best Man	Rental Car
Stationery	Gifts for Bridesmaids	Other
Address labels		- Other
Announcements	Other gifts Miscellaneous	Notes
	Bridesmaids' luncheon	Notes
Calligrapher		
Ceremony cards	Consultant/coordinator	
Hen night invitations	Hairdresser	
Map/direction cards	Hotel rooms for guests	
Newspaper announcement	Make-up	
Postage	Manicure/pedicure	
RSVP cards	Marriage Certificate	
Save the date cards	Wedding planner (if used)	
Stag Night invitations	Other	
Thank you notes		
Wedding Invitations	Note: Cells in bold on green backgound	
Wedding programs	are those services that are organised	
Other	direct with Verzon House	

Whatever you do, don't panic! At Verzon House we can handle most eventualities. All you need do is ask.

This Verzon House wedding checklist form is designed as a memory jogger to help you plan your big day.

Other information can be found on the website under the 'wedding' category