

# Baby Shower Checklist

## First Steps:

- ☐ Create a Baby Shower budget
- ☐ Make a guest list
- ☐ Make a menu
- ☐ Pick a date, time and place to have the shower
- ☐ Pick a theme

## One Month Before:

- ☐ Mail invitations. Invitations should also include map/directions to shower and gift registry information
- ☐ Order:
  - Cake
  - Flowers
  - Balloons
  - Decorations

## Two Weeks Before:

- ☐ Buy dinner and dessert plates, silverware, napkins and cups (if you are hosting at someone's home)
- ☐ Plan the games you will play
- ☐ Buy prizes for games and party favors for guests
- ☐ Finalize menu
- ☐ Buy thank you cards ahead of time so everyone can write their address on an envelope at the shower. This helps mom-to-be thank all her guests
- ☐ \_\_\_\_\_
- ☐ \_\_\_\_\_

## One Week Before:

- ☐ Get a final head count of who will be at the shower.
- ☐ Clean house if you are hosting at your house

- ☐ If it is being held at an establishment, confirm reservations
- ☐ Buy a gift for mom-to-be
- ☐ Wrap gift, prizes and put party favors together

## The Day Before The Shower:

- ☐ Make sure batteries are charged in camera and video camera
- ☐ If hosting at home, try to get as much done as possible (setting up tables, getting house in order, getting games ready)
- ☐ Prepare whatever food you can
- ☐ Make sure there is plenty for guests to drink
- ☐ Baby Showers usually last 2-3 hours, so plan a timeline accordingly
- ☐ \_\_\_\_\_
- ☐ \_\_\_\_\_

## The Day of the Shower:

- ☐ Pick up everything you have ordered for today
- ☐ Finish decorating and put food out as guests arrive
- ☐ Stick to timeline
- ☐ Make sure plenty of pictures are being taken, designate someone to take pictures and/or video
- ☐ Make sure everyone addresses an envelope
- ☐ Stay close to mom-to-be while she is opening gifts in case she needs anything and take all trash out of her way and write down what she got and who she got it from
- ☐ Make sure everyone gets a party favor