

Cleaning Check List

	Regular	First time or Spring clean	move-in /move-out	Special Project
General				
<input type="checkbox"/> Sweep and mop all hard floors	x	x	x	
<input type="checkbox"/> Dust all furniture	x	x	x	
<input type="checkbox"/> Dust baseboard	x	x	x	
<input type="checkbox"/> Dust window sills and ledges	x	x	x	
<input type="checkbox"/> Remove all trash	x	x	x	
<input type="checkbox"/> Remove all cobwebs	x	x	x	
<input type="checkbox"/> Clean wood shutters		x	x	
<input type="checkbox"/> Spot clean walls		x	x	
<input type="checkbox"/> Clean all doors			x	
<input type="checkbox"/> Wet clean front door and light fixtures at the door			x	x
<input type="checkbox"/> Clean inside every cupboard and drawer			x	x
<input type="checkbox"/> Clean inside every closet and closet shelves			x	x
<input type="checkbox"/> Sweep all patios and decks			x	x
Kitchen				
<input type="checkbox"/> Clean and sanitize sink and counter tops	x	x	x	
<input type="checkbox"/> Clean outside of appliances	x	x	x	
<input type="checkbox"/> Clean inside of microwave	x	x	x	
<input type="checkbox"/> Clean range	x	x	x	
<input type="checkbox"/> Disinfect floors	x	x	x	
<input type="checkbox"/> Wet-clean all cabinet fronts		x	x	
<input type="checkbox"/> Clean Oven			x	x
<input type="checkbox"/> Clean inside of refrigerator			x	x
Bathroom				
<input type="checkbox"/> Clean and sanitize sink and counter tops	x	x	x	x
<input type="checkbox"/> Clean and sanitize shower and/or tub	x	x	x	
<input type="checkbox"/> Clean mirrors	x	x	x	x
<input type="checkbox"/> Disinfect bathroom floors	x	x	x	x
<input type="checkbox"/> Clean and disinfect in and around toilet and sink	x	x	x	x
<input type="checkbox"/> Wet-clean all cabinet fronts		x	x	x
Living room and dining room				
<input type="checkbox"/> Vacuum upholstered furniture and rugs	x	x	x	