THE ULTIMATE CLEANING CHECKLIST

KITCHEN

- ☐ Bleach garbage can
- ☐ Bleach stove top/ oven/ toaster oven
- ☐ Clean Microwave with Vinegar and Water
- ☐ Clean and disinfect sink
- ☐ Clean counters
- ☐ Clean out / organize drawers
- ☐ Clean out cupboards
- ☐ Clean out refrigerator
- ☐ Defrost freezer and clean freezer
- ☐ Dust baseboards
- ☐ Dust blinds
- ☐ Dust ceiling
- ☐ Dust doors and door frames
- ☐ Dust walls
- ☐ Organize items –miscellaneous items in a bag
- ☐ Run lemon slices with ice cubes in garbage disposal
- ☐ Sweep & steam mop floor
- ☐ Throw away unwanted leftovers/ expired produ[illegible]
- ☐ Throw away unwan[illegible] leftovers/ expire[illegible] products in f[illegible]zer
- ☐ Vacuu[illegible] stove [illegible]ts [illegible]d refrigera[illegible] coils
- ☐ Wash dis[illegible]
- ☐ Wipe down [illegible] of cabinets
- ☐ Wipe down surfaces

DINING ROOM

- ☐ Dust blinds
- ☐ Dust ceiling
- ☐ Dust doors and door frames
- ☐ Dust walls
- ☐ Organize items
- ☐ Polish silverware
- ☐ Vacuum
- ☐ Wash windows & window sills
- ☐ Windex windows
- ☐ Wipe down baseboards
- ☐ Wipe down table

LIVING ROOM

- ☐ Dust baseboards
- ☐ Dust blinds
- ☐ Dust cabinets
- ☐ Dust doors & door frames
- ☐ Dust electronics
- ☐ Dust shelves
- ☐ Organize items
- ☐ Vacuum corners
- ☐ Wash windows and window sills
- ☐ Windex down windows and other glass surfac[illegible]
- ☐ Wipe down TV sc[illegible]
- ☐ Wipe down leat[illegible]
- ☐ Wipe dow[illegible]
- ☐ Hallway [illegible]
- ☐ Du[illegible]lls [illegible]iling
- ☐ O[illegible]niz[illegible]lo[illegible]
- ☐ Orga[illegible]tems
- ☐ Vacuu[illegible]

H[illegible] OFFICE

- ☐ [illegible]lear bulletin of old notes
- ☐ Create folders for each computer user
- ☐ Delete old files from computer
- ☐ Dusk computer/ mouse / keyboards
- ☐ Dust furniture
- ☐ Dust shelves
- ☐ File bills and receipts
- ☐ Group bills by category
- ☐ Make sure calendar is up to date
- ☐ Organize address book
- ☐ Organize files
- ☐ Organize items
- ☐ Purge files
- ☐ Replenish supplies
- ☐ Store supplies in one drawer/counter
- ☐ Vacuum
- ☐ Wipe down phone
- ☐ Wash windows and window sills
- ☐ Windex windows

BEDROOMS

- ☐ Change linens & fluff pillows
- ☐ Dust baseboards
- ☐ Dust fan
- ☐ Dust furniture
- ☐ Dust windows/ [illegible]lls/cei[illegible]ings
- ☐ Flip & r[illegible]e [illegible]ttre[illegible]
- ☐ F[illegible] und[illegible]
- ☐ O[illegible]e dr[illegible]er[illegible]/or tab[illegible]
- ☐ [illegible]rga[illegible]s
- ☐ F[illegible] up [illegible]lothes
- ☐ Vac[illegible]m floor
- ☐ Vacuum lamp shades
- ☐ Vacuum mattress/ pillows
- ☐ Wash all curtains
- ☐ Wash curtains & blinds

BATHROOMS

- ☐ Bleach shower head
- ☐ Bleach sink and counters
- ☐ Bleach toilet
- ☐ Bleach tub and/or shower
- ☐ Dust doors, door frames, and base boards
- ☐ Organize and clean out cupboards
- ☐ Organize items
- ☐ Sweep and steam mop floors
- ☐ Wash bathmats
- ☐ Wash or change out shower curtain liners
- ☐ Windex mirrors
- ☐ Wipe down outside of cupboards

CLOSETS

- ☐ Donate or discard unused/unusable items
- ☐ Dust baseboards
- ☐ Dust doors & door frames
- ☐ Organize items (toys, linens, clothing) by category
- ☐ Organize items
- ☐ [illegible]cuum

[illegible]PLIES

- ☐ Air Fre[illegible]ener
- ☐ All Purpose Cleaner
- ☐ [illegible]aking Soda
- ☐ Bleach
- ☐ Broom
- ☐ Bucket
- ☐ Cleaning Gloves
- ☐ Dish Detergent
- ☐ Dish Soap
- ☐ Dustpan
- ☐ Leather Cleaner
- ☐ Mop
- ☐ Oven Cleaner
- ☐ Paper Towels
- ☐ Scrubbing Brush
- ☐ Silver Polish
- ☐ Sponges
- ☐ Stainless Steel Cleaner
- ☐ Storage Containers
- ☐ Toilet Cleaner
- ☐ Towels
- ☐ Vinegar
- ☐ Window Cleaner
- ☐ Wood Polish

Other Items

- ☐ _____
- ☐ _____
- ☐ _____
- ☐ _____
- ☐ _____
- ☐ _____
- ☐ _____
- ☐ _____
- ☐ _____
- ☐ _____
- ☐ _____

LUXEPRINTABLES