

“ ”

YOUR FIRST NAME

ROCKSTAR FIRST NAME

YOUR LAST NAME

FAVORITE NUMBER(S)

STREET NAME

YOUR CITY

Dear \_\_\_\_\_,  
COMPANY YOU WANT TO WORK FOR

I was very excited to see your open position for a \_\_\_\_\_,  
JOB TITLE

which was advertised on \_\_\_\_\_ in the \_\_\_\_\_.  
FAMOUS DATE IN HISTORY NEWSPAPER NAME

I have graduated from \_\_\_\_\_ and am a well  
SCHOOL NAME  
qualified \_\_\_\_\_ who would be a \_\_\_\_\_  
PROFESSION NAME ADJECTIVE

choice for this position.

I am highly trained at \_\_\_\_\_, \_\_\_\_\_,  
SOMETHING I'M GOOD AT SOMETHING I'M GOOD AT  
and \_\_\_\_\_. My proven track record at  
SOMETHING I'M GOOD AT

\_\_\_\_\_ and \_\_\_\_\_ show how  
COMPANY NAME COMPANY NAME  
dedicated I am to \_\_\_\_\_ and \_\_\_\_\_.  
NOUN NOUN

I am confident I can make a significant contribution to your company. Please  
refer to my resume and feel free to contact \_\_\_\_\_ and  
NAME OF A FAMOUS PERSON  
\_\_\_\_\_, two of my \_\_\_\_\_ references. I  
NAME OF A FAMOUS PERSON ADJECTIVE  
look forward to \_\_\_\_\_ you at your earliest convenience.  
VERB (ENDING IN -ING)

Yours \_\_\_\_\_,  
CLOSING

YOUR SIGNATURE