TENANT MOVE-IN AND MOVE-OUT PROPERTY CHECKLIST

Before you move-in and upon moving-out, be sure to carefully complete this check-list.

Tenant Name(s):							
Address & Apt. No.:				City:		State:	Zip:
Move-In Date	Inspection Date:		Time:	Ву:			
move-iii Date			Time.	Dy.			
Move-Out Date		Inspection Date:		Time:	Ву:		
Unless otherwise noted, t	he premise:	s are in clean	, good wor	rking order and undamage	d. Use key	below.	
NP: NR:		Needs Cleaning Needs Painting Needs Repair Scratched		NSP: RP:	NSC: Needs Spot Cleaning NSP: Needs Spot Painting RP: Needs Replacing Other:		
LIVING ROOM	Move-In	Move-Out	Cost	DISHWASHER	Move-In	Move-Out	Cos
Floor				Inside/parts			
Walls				Outside			
Ceiling				Controls			
Doors				J			
Windows				BATHROOM #1	Move-In	Move-Out	Cos
Screens				Floor			-
Shades Closet				Walls/Tile Ceiling		_	_
Elec Fix.				Doors			_
Light bulbs				Cabinets			
				Drawers			
KITCHEN	Move-In	Move-Out	Cost	Sink			
Floor				Shelves			
Walls				Mirror			
Ceiling				Tub/Shower			_
Doors Windows				Caulking Counter		-	_
Screens				Fan		_	_
Curtain				Bowl/seat		 	_
Cabinets				Towel rack			
Drawers				Window		<u> </u>	
Sink				Elec Fix.			
Counters				Light bulbs			
Fan/Light							
Elec Fix.				BATHROOM #2	Move-In	Move-Out	Cos
Light bulbs				Floor Walls/Tile			_
REFRIGERATOR	Move-In	Move-Out	Cost	Ceiling		_	_
Inside/parts	MOVE-III	WOVE-Out	Cost	Doors		 	
Outside				Cabinets			
Light				Drawers			
		•		Sink			
STOVE/OVEN	Move-In	Move-Out	Cost	Shelves			
Outside				Mirror			
Burners				Tub/Shower			
Vent				Caulking			_
Timer/Controls Surface		 		Counter Fan			_
Light		 		Bowl/seat			_
Racks		 		Towel rack		<u> </u>	—
Drip pan				Window			
				Elec Fix.			
				Light bulbs			