MY WEEKLY PLAN SHEET FOR: (Name)							
My Week Includes: ☐ Daily Quiet Time ☐ Family Time ☐ Personal Time ☐ Time for Sales Appointments ☐ Time for Phone Calls ☐ Office Time							
My Activity Includes:# of ClassesFacialsInterviews \$ in Retail SalesPhone calls reaching a live person to book, coach, sell to or recruit							
Color Code Your Activities and Slot them in on the Plan Sheet Below							
= Quiet Time/ My Time		= Family Time	= Sales Appointments / I	PAs = MK Office	= MK Office / Meeting /times		= Phone Time
	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
6:00							
7:00							
8:00							
9:00							
10:00							
11:00							
12:00							
1:00							
2:00							
3:00							
4:00							
5:00							
6:00							
7:00							
8:00							
9:00							
10:00							