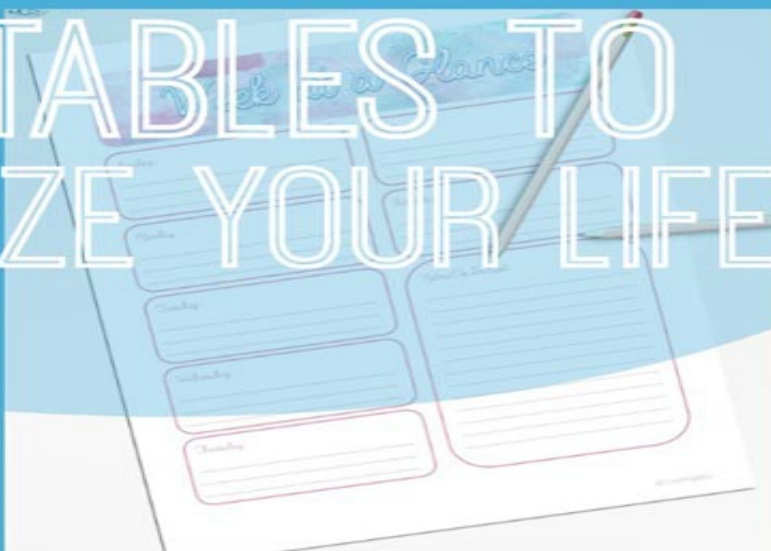




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PRINTABLES TO ORGANIZE YOUR LIFE



Annual Get Organized Checklist

House

- Create or tweak house cleaning schedule
- Review home maintenance checklist and write in calendar reminders for the year
- Unsubscribe from catalogs and junk mail (click here to find out how to stop junk mail)
- Declutter the house by donating, selling, or discarding items you no longer need

Family

- Reevaluate chores and allowances and make any necessary adjustments
- Reevaluate routines and create checklists for family members if needed
- Write in all known schedule items on the family calendar for the year
- Review family emergency plans (e.g. what to do in case of a fire)
- Clean up and reorganize the family "hub"

