



# HOUSEKEEPING CHECKLIST

INSPECTION ITEM	YES	NO	N/A	ACTION REQUIRED	BY WHO	BY WHEN	COMPLETED YES/NO/DATE
<b>FLOORS</b>							
Clean and uncluttered							
Free of slip, trip and fall hazards							
Aisleways Unobstarcted							
In good rerapir							
<b>STAIRWAYS</b>							
Clear, with effective emergency lighting							
Handrails in good order							
<b>EXITS</b>							
Clearly marked							
Locking devices work							
Doors open outwards							
Is there more then one exit?							