

# HOSPITAL ROOM CLEANING CHECKLIST

## Patient Rooms

- Clean your hands thoroughly
- Wear cleaning gloves
- Enter the room slowly for patient privacy
- Wipe down surfaces that are used often
- Spot clean walls, floors, and countertops
- Sweep and mop floors if needed
- Empty trash if needed
- Sanitize bedside commodes
- Perform any quick tidying tasks

## Exam Rooms

- Clean your hands thoroughly
- Wear cleaning gloves
- Ensure that the exam room is unoccupied
- Clean areas where there may be bodily fluids
- Reclean your hands and put on new gloves
- Remove and replace table cover
- Wipe down surfaces that are used often
- Spot clean walls, floors, and countertops
- Sweep and mop floors if needed
- Empty trash if needed
- Perform any quick tidying tasks

## Hospital Cafeteria Areas

- Clean your hands thoroughly
- Wear cleaning gloves
- Work around patients and guests if they are present
- Determine ideal cleaning time based on cafeteria use
- Find and report any items that appear to be misplaced
- Mop any spills or wet floor areas
- Sanitize tables, chairs, and food service areas
- Empty trash if needed
- Perform any quick tidying tasks

## Patient Room Bathrooms

- Clean your hands thoroughly
- Wear cleaning gloves
- Knock to ensure no patients or guests are in the bathroom
- Wipe down surfaces that are used often
- Sanitize handles, switches, and doorknobs
- Spot clean walls, floors, and countertops
- Sweep and mop floors if needed
- Empty trash if needed
- Restock toilet paper and soap if needed

## Waiting Rooms

- Clean your hands thoroughly
- Wear cleaning gloves
- Work around patients and guests if they are present
- Find and report any items that appear to be misplaced
- Mop any spills or wet floor areas
- Vacuum dirty rug areas as needed
- Wipe down surfaces that are used often
- Empty trash if needed
- Perform any quick tidying tasks

